



Physics Division

ESH Bulletin 98-5

YOUR RESPONSIBILITIES WHEN WORKING AT PHYSICS DIVISION FACILITIES

1. Badge control.

Always wear your badge when working in Physics Division facilities. Do not loan it to anyone else.

If you lose your badge, notify the Physics Division (574-4113 or 574-4102) or the ORNL Shift Supervisor (574-6606) as soon as possible.

If your assignment at the Physics Division is intermittent and you are away from the facility for two weeks or more, you are required to leave your badge with the Guest Coordinator (Bldg. 6000, Rm. 251), or at the HRIBF Liaison Office for HRIBF Users (Bldg. 6000, Rm. 202), before departure.

2. Radiological control.

When working in radiological areas, always read and comply with entry requirements posted at the entrance and always wear your dosimeter.

Do not bring in, or remove, radioactive materials without the consent of

the Physics Division Radiation Control Officer (574-4689).

Request a health physics survey (574-8344 or 574-4720) before opening or working in potentially contaminated beam lines or experimental apparatus.

3. Access Control.

Do not enter areas for which you are not approved (e.g. Contamination Areas, Confined Spaces, High Radiation Areas, high noise areas).

4. Use of Physics Division equipment.

Physics Division property, including telephones, computers, and Internet access, is to be used only for work related activities.

Do not operate equipment which is not directly related to your work activities unless you have received permission to do so from the Physics Division.

5. Training.

Complete all training requirements before beginning work in Physics Division facilities. Contact the Physics Division Training Coordinator (574-4111) if you are not certain you have satisfied all requirements.

ORNL Physics Division, April 15, 1998

[Return to ESH Bulletin Index](#)