

PHYSICS DIVISION POLICY

OFF-SITE WORK

October 24, 2001



ESH reviews will be conducted for off-site work conducted by Physics Division staff per ORNL Procedure "Implementation of Integrated Safety Management in Research and Development." Note that for off-site visits where no "hands-on" work is done, the use of this procedure is not required. For off-site work conducted by Physics Division staff, our policy is to:

- Supply trained personnel*
- Obey the rules of the host institution
- Evoke stop-work authority for unsafe acts or conditions

*Physics Division staff performing off-site work are required to complete any ORNL and ORNL Physics Division training required to perform the same work at ORNL. In addition, any training required by the host institution shall be completed before commencing work.

| ACTION | DATE | SIGNATURE |
|------------|----------|------------|
| ORIGINATED | 10/23/01 | SB Kennedy |
| REVIEWED | 10/24/01 | R. H. ... |
| APPROVED | 10/29/01 | M.A. ... |

reviewed

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|---------|------------|
| 7/23/03 | SB Kennedy |
| 5/7/08 | SB Kennedy |
| 5/4/09 | SB Kennedy |
| 5/1/11 | SB Kennedy |